



## Conwy Archive Service

### Revised Fees and Charges April 2025

#### Copying Services

Licence to Use own Device – *The public may use their own device (with permission of the Archivist):*

- Single Digital Image – **55p**
- Daily Licence - **£13.75**
- Weekly Licence - **£27.50**
- Monthly Licence – **£38.50**
- Yearly Licence – **£66.00**

#### Digitisation Service:

Scans Sent by e-mail (Note: there is a limit of **10Mb per email**; for larger items a secure file transfer system will be used) - **£4.15 per image**.

*Exhibition quality reproduction can be commissioned at **£35.00 per hour** (charged to the nearest 15 minutes). This is subject to staff availability. Please discuss your requirements with a member of staff.*

#### Photocopies and Print-outs:

- A4 – Black and White – **55p**.
- A4 – Colour - **£1.10**.
- A3 – Black and White – **85p**.
- A3 – Colour - **£1.65**.

#### Microform Copies:

**65p per A4 sheet**

#### Copies Sent by Post:

*These will be charged at the price of reproduction plus current postage and packing. A minimum charge of **£4.15** for postage and packing will apply. Large orders will incur a service charge; please contact staff to discuss.*

#### Research Service and Service Charge

**£35.00 per hour** plus cost of reproduction and current postage and packing.

*It is not always possible to undertake research projects. Where the Archivist declines, details of commercial research services will be offered.*

## **Additional Professional Services Outside Core Public Access (e.g. Business Support)**

**£35.00 per hour**

## **Reproduction and Filming Fees**

Reproduction for commercial Purposes (**per image**):

- Publication runs 1-500 and any other commercial purpose - **£16.50**.
- Publication runs 501-1,000 - **£44.00**.
- Publication runs 1,001-3,000 - **£77.00**.
- Publication runs 3,001-9,000 - **£110.00**.
- Publication runs 9,000+ - **£165.00**.
- E-book supplement - **£11.00**.

Filming charge on Archive premises:

**£33.00 per hour.**

Television Broadcast Fees:

One Broadcast:

- **£77.00.**

5 Digital Broadcasts and / or 35 days of web-streaming:

- **£99.00.**

5 Years Broadcasting on Analogue, Digital, Web Streaming and / or DVD use and Publicity:

- **£104.50.**

10 Years Broadcasting on Analogue, Digital, Web Streaming and / or DVD use and Publicity:

- **£143.00.**

15 Years Broadcasting on Analogue, Digital, Web Streaming and / or DVD use and Publicity:

- **£176.00.**

*In perpetuum* use on Analogue, Digital, Web Streaming and / or DVD use and Publicity:

- **£275.00.**

## **Talks to Groups and Societies**

The Archive Service welcomes group visits by special arrangement with the Archivist. **School group visits will be free** and donations welcomed and encouraged from other groups.

## **Merchandise**

Tote Bags:

- **£5.99 *each*.**

Mug:

- **£6.99 *each*.**

Cards:

- **£1.99 *each*.**

5 Card Bundle:

- **£8.00.**

Mug and Tote Bag Bundle:

- **£12.00.**

**All prices are inclusive of VAT, which will be charged at the appropriate rate, if applicable.**